

# NORTH CLACKAMAS PARK STEWARDSHIP COMMITTEE

5440 SE Kellogg Creek Dr; Milwaukie, OR

Milwaukie Center

April 28, 2010

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## MEETING SUMMARY

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### PRESENT

**Representatives:** Steve Berliner-Chair and Friends of Kellogg and Mt. Scott Creek and Environmental Interests, Tony Clark-Vice-Chair and Dog Park Interests, John Gill-Community Center Advisory Board, JoAnn Herrigel-City of Milwaukie

**Alternates:** Sally Shook-Environmental Interests, Eric Shawn-Friends of NCP

**Staff:** Michelle Healy-Planning Supervisor, Kevin Cayson-Maintenance Supervisor, Rose Jessee-Recorder

**Guests:** Ann O'Donnell-neighbor, Dick Shook-neighbor, Rosemary Crites-neighbor

### ABSENT

**Representatives:** Fr. Matthew Tate-Eastern Orthodox School, John Denny-Youth Sports, Lisa Gibson-Horse Arena, Susan Shawn-Friends of NCP

**Alternates:** Dave Somann, Rick Frank, Grady Wheeler, Holly Denman-Cascade Heights Charter School, Beth Ragel-City of Milwaukie

**Staff:** Tonia Burns, Natural Resources Coordinator

### Meeting Called to Order at 4:05 p.m.

#### Approval of Minutes

- Tony suggested to change the wording regarding the March for Mutts (is it suppose to say Mutts or Minutes or March for Mutts event) to, "More vendors would have made for a better event." Minutes were updated.
- *Eric made the motion to approve minutes with above stated corrections. JoAnn seconded the motion. Motion approved unanimously.*

### Discussion Items

- **Transfer of North Side Plan funding to Trolley Trail project:** Michelle Healy explained about the funds transfer. Trolley Trail construction should be beginning soon (fall of 2010). That project is federally funded and requires a 10% match. The cost estimate for construction is estimated at \$3.5 million. Including design, engineering and planning, the estimated total is \$4.5 million. The \$239k that was transferred from NCP North Side to the Trolley Trail project is to be used to help build up a contingency for the project construction. Because the local share funds have very specific spending requirements, we will use them to pay for a portion of the required project match. This frees us 239K in SDCs to remain as contingency for the project. If the contingency isn't needed, the money could be returned to the NCP North Side project.
- Generally construction bids are coming in lower than engineer's estimates; however, until the project is bid we won't know for sure. It would be irresponsible for NCPRD to enter into a construction project of this magnitude without additional contingency set aside. The current cost estimate does include some contingency (as required by ODOT), but not very much.

Eric asked if there were any unexpected construction/planning/engineering things that are anticipated. Michelle said there weren't any expected, but we won't know for sure until the project is underway. The project is being bid in one piece, including the River Rd to Park Ave section. The District is waiting for the final confirmation from TriMet on whether light rail is coming. If it is, that section will

be pulled out of the bid as TriMet would be building that section during their construction. If light rail is built, the district has requested the trail be built as soon as possible by the light rail, but at this point TriMet does not have enough information on the project to confirm the timeline.

Tony asked what happens if the contingency needs to be used. If the contingency is used, we'll have to wait for the capital budget to get built up again before doing any projects.

Rosemary asked if the money is guaranteed to come back to the North Side project. Michelle said that is the intent. Once we know the status of whether or not the contingency is needed (expected before the budget discussions start next spring), staff would recommend putting money back towards NCP in the 2011-12 budget. However, there is always the chance that project priorities could change (or an emergency could arise). For example, the stewardship committee, could suggest to the DAB that the money be used to buy land for a new dog park instead, or the City of Milwaukie could recommend that the funds be used for the Riverfront Park.

- **DAB transfer of funding into the Natural Areas program:** Tonia, Jeff and District Planning staff are working on an inventory of District owned property, including values, natural areas, habitat, ecological makeup, percent of active areas, etc. Completion of this survey will allow the District to be able to prioritize projects and set goals. The DAB has approved spending up to \$100k to finish the inventory and complete the planning. The District is working on completing a fire management plan. This plan will provide important natural resource information. Staff is working on developing a process to respond to the DAB's request (while also taking into account the Fire Management Planning that is set to begin). Staff hopes to discuss options with the DAB in July. Katie Dunham (a District Planner) will likely help Tonia Burns with developing and managing the planning process.
- **Dog Park issues:** As new dog parks are listed in the NCPRD Master Plan as a long term goal, Tony asked for a definition of "long term". Michelle explained that it was "beyond 20 years". The Master Plan will likely be updated in the coming years and dog parks could get reprioritized as a result. Tony asked how the District searches for dog park properties. Michelle said the District doesn't look specifically for dog park properties now, however they are a considered use during all park planning processes (e.g. Hood View). Tony asked if a committee could be formed to start looking for places to create more dog parks. Michelle said that the District could definitely consider that but right now staff availability to support such a process is limited. Staff support will be important because the creation of more dog parks in new locations will require public outreach (we've learned that lesson!). Michelle suggested that the stewardship committee recommend a dog park planning process be done as part of the work plan for the following year. In the meantime, the stewardship committee could continue to collect ideas and brainstorm how the process could happen.

Pat Russell and Dick and Sally Shook have suggested several sites in the past, but there was no District follow up to their suggestions as far as they knew. Steve and Tony may get together and write a letter to Michelle as a follow up to the meeting. Tony will draft a formulation of an acquisition committee. The Committee had strong unanimous consent and recommended that Tony proceed.

It was clarified that the dog park planned in Hood View Park was only conceptual and at less than one acre, would be too small to be workable.

Kevin will check with District policy to see if Tony could have a key to the announcement board in the dog park so Tony could better maintain announcements, etc.

- **Tree cutting in Mt. Scott Creek:** The District's staff didn't cut the tree in the creek and don't know who did.
- **North Side Master Plan:** The NCP comp plan amendment application was submitted on April 26. Planners said it was good and no changes will be needed before proceeding to the planning committee. The approval letter hasn't been sent yet. (Update: approval letter received May 4 and additional required copies were delivered the same day).

- **Covered areas:** Kevin Cayson will have the signs on the covered areas changed to “Reservable” and not “Reserved” to avoid confusing the public.
- **Note: Michelle Healy was present until 5:00.**

**OMBUDS ACTIVITY: REQUESTS & REPORTS**

- **Letter for coaches and teams-Ann’s:** About 200 letters were sent out to coaches and players. Joe Loomis has also included it in all his emails. A copy will also be put in the baseball kiosk. A sandwich board outside the entrance with the letter posted may be put up during games and tournaments. If it is, the concessionaires would probably be responsible for displaying and storing it.

**Agenda Planning**

**May**

- Milwaukie Code Enforcement Officer may attend to discuss NCP code issues.

**Committee Member Comments**

*Discussion:*

- *none*

**Citizen Comments**

*Discussion:*

- *none*

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**Meeting adjourned at 6:00 p.m.**

**Next meeting will be held on May 26, 2010 from 4 to 6 pm at the Milwaukie Center.**